

## Information Technology Division

Ref: ICBIBL/HO/IT/01/2024/

Date: October 01, 2024

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**Sub: Request for Quotation (RFQ) for purchasing of Network Switch.**

Dear Concern,

Please be informed that ICB Islamic Bank Limited intends to purchase a one (01) unit Network Switch. For this purpose, you are requested to submit a financial offer along with technical specifications on your letter head pad complying the following Terms & Conditions:

**Products: Passbook Printer**

| Item Description | Unit Price (BDT) | VAT | Unit Price Inclusive VAT | Quantity | Available Quality at your ready stock | Remarks |
|------------------|------------------|-----|--------------------------|----------|---------------------------------------|---------|
| Network Switch   |                  |     |                          |          | Please Mention                        |         |

**Terms & Conditions:****1. Delivery & Installation:**

- The supplier will deliver & install the products to the Bank's selected location and when required. No additional cost will be paid by the bank for transportation.
- In case of supplying inferior quality/defective goods; any change imposed by ICB Islamic Bank must be entertained.

**2. Payment:** Payment will be made as per bank policy.**3. Warranty:** During the period, the vendor shall repair any kind of defects including replacement of any parts at his own cost or replace the equipment, if necessary.**4. Support Level:** The Supplier shall provide an immediate response either by phone, e-mail, or in-person to any of the Purchaser's queries related to support and service.**5. Technical specification:** Technical specification is given below in Table 'A' Bidder's response will be filled up by participant companies.

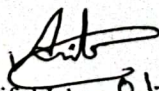


**Table 'A': Spec for Network Switch**

| PARTICULARS          | REQUIRED SPECIFICATION |
|----------------------|------------------------|
| Model                | Please Mention         |
| Model                | Please Mention         |
| Type                 | Please Mention         |
| Port Number          | Please Mention         |
| Gigabit Port         | 24(10/100/1000)        |
| SPF Port             | Please Mention         |
| POE                  | Please Mention         |
| Manageability        | Managed                |
| Network standards    | Please Mention         |
| Memory               | Please Mention         |
| Switching Capability | Please Mention         |
| Indicators           | Please Mention         |
| Form factor          | Rackmount              |
| Dimension            | Please Mention         |
| Power supply         | Please Mention         |
| Warranty             | Please Mention         |
| Origin               | Please Mention         |
| Delivery Time        | Please Mention         |

6. **Validity of the Rate:** The quoted rate and other terms and conditions should cover at least a period of 01(one) months from the submission date of RFQ.
7. **Paper & Documents:** The supplier has to submit the following paper & documents:
  - a. Valid Registration/ownership document, VAT & TIN certificate, up-to-date Trade License.
  - b. Distributorship or Sole Distributorship certificate (If any).
8. **RFQ PREPARATION:** The participant company must submit the offer in an envelope system and the envelope will contain the full name and address of the participant company. The envelope should be sealed & signed.
9. **RFQ SUBMISSION ADDRESS:** Information Technology Division, ICB Islamic Bank Limited  
Head Office: T.K. Bhaban (4<sup>th</sup> floor), 13 Kazi Nazrul Islam Avenue, Kawran Bazar Dhaka -1215.  
**Technical Clarification Contact: Md. Ariful Islam, Cell: 01725441512**
10. After going through the terms & conditions, please submit the proposal as per the format mentioned above in your company's letterhead pad duly signed by an authorized representative of your company. RFQ documents shall be dropped **in the Tender box on 3<sup>rd</sup> October 2024 before 6:00 PM.** No RFQ shall be entertained after the specified time and date. No RFQ document will be received by mail.
11. The Authority reserves the right to modify the terms and conditions as mentioned above, accept or reject any or all of the proposals or may divide the works amongst the participants without assigning any reason whatsoever.

Thanking You

  
Md. Ariful Islam  
Head of IT (Acting)  
01.10.2024  
Md. Ariful Islam  
Head of IT (Acting)  
Islamic Bank Limited  
Dhaka-1215.